



MOMBASA POLYTECHNIC UNIVERSITY COLLEGE



Research and Innovation Grants Application form

Read carefully the Guidelines for general instructions and advice pertaining to specific questions before filling the application form. The form should not be modified from its original format.

1.0 APPLICANT (PROJECT COORDINATOR)

1.1 Personal details of applicants

Title: i)

ii)

iii)

Surname:

Other name(s):

Name as it appears on your National ID:

Date of Birth (DD - MM -YYYY):

Nationality:

Email:

1.2 Most recent academic qualification

(attach your brief curriculum vitae and that of your collaborators – Maximum 3 pages each)

2.0 RESEARCH PROJECT

2.1 Theme of project:

2.2 Field(s) of application:

2.3 Research project title: (Use a short descriptive title of not more than 20 words)

2.4 Abstract: (maximum 150 words)

2.5 Total Budget:

2.6 Keywords: (3 – 5 key words describing your project(s))

3.0 CERTIFICATION FOR APPLICANT

The applicant, Chairman, Dean of faculty and IRIE Director must sign and stamp this page.

3.1 Applicant's Signature: _____ Date: _____

3.2 Chairman's Signature: _____ Date: _____

3.3 Dean of faculty: _____ Date: _____

3.4 Director IRIE: _____ Date: _____

4.0 CONTACT INFORMATION

If you will be carrying out the project in collaboration with another institution while Mombasa Polytechnic University college will be the research base, please provide the details of the institution(s) and collaborator(s) in the space below.

4.1 Name of the Institution:

4.2 Location:

4.3 Contact:

5.0 PROJECT COLLABORATORS (Internal and/or External)

Name	Affiliation				Role in the project	Area of expertise
	Institution	Faculty	Department	Highest Qualification		
Total number of collaborators						

6.0 EMPLOYMENT OF PROJECT COORDINATOR

6.1 Present

6.1.1	Employer:	
6.1.2	Occupation:	
6.1.3	Duties and responsibilities:	
6.1.4	Relevant experience:	
6.1.5	Time Distribution:	
6.1.5.1	Research project (%)	
6.1.5.2	Occupation (Teaching) (%)	
6.1.5.3	Administrative duties (%)	
6.1.5.4	Total (100%)	

6.2 Previous positions

Month/year			
From	To	Your position and address of your employer	Responsibilities

7.0 Proposed research project

7.1 Summary (outline your research project in not more than 300 words)

7.2 Background information (Abrief introduction giving background information on what is known and clearly showing the existing information gap that the research work is intended to address or bridge). This should be backed up by published information cited from existing relevant literature.

7.3 Research project justification

7.4 Research objectives

7.5 Methodology

7.5.1 Experimental site description

7.5.2 Describe the experimental design

7.5.3 Describe methodologies and materials required to accomplish each objective

7.5.3 Describe the statistical and data analysis methods

7.6 Intellectual property (List any intellectual property that can be registered)

7.7 Expected outputs (Outline the expected direct results from your research project activities).

7.8 Project commercialization (if any) (Indicate any commercial benefits expected and any requirement for commercialization if technically successful).

7.9 Target beneficiaries

8.0 RESEARCH PROJECT ACTION PLAN

Provide a clear indication of the tasks that will be performed to complete the research project and the project activities as indicated below.

Tasks/Activities	Year 1				Year 2			
	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4

9.0 RESEARCH PROJECT BUDGET

9.1	Equipment (Specify and describe each item)	COST IN KSHS
1.		
2.		
3.		
Sub-total		

9.2	Expendable supplies/reagents/consumables	COST IN KSHS
Sub-total		

9.3	Field work	COST IN KSHS
Sub-total		

9.4	Conference/workshop attendance	COST IN KSHS
Sub-total		

9.5	Other costs (specify)	COST IN KSHS
Sub-total		

TOTAL PROJECT BUDGET (KSHS):

10.0 Annextures of any relevant/additional information